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|  | | | **SOLICITUD SERVICIO DE MANTENIMIENTO No.** | | | | | | | | | | | | | |  | | FECHA DE SOLICITUD | | | | | | | | | | | |
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|  | | AAAA | | | | MM | | | | | | DD | |
| Dependencia: | | | |  | | | | | Funcionario solicitante: | | | | | |  | | | | | | | | | | | | | | |
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| DESCRIPCIÓN DEL SERVICO SOLICITADO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Secretario General/ Subdirector/ Jefe de Oficina/ Coordinador GIT/Director Territorial/Responsable | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | |  | | |  | | | | | | | | | | | | | | | | |
| Nombre | | | | | | | | | |  | | | Firma | | | | | | | | | | | | | | | | |
| uso exclusivo para Gestión de Servicios | Autorización del servicio: | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Servicio asignado a: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
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|  | Nombre | | | | | | | |  | | | Firma | | | | | | | | | | | | | | | | |
| MATERIALES A UTILIZAR | | | | | | | | | | | CANTIDAD | | | | | | | | | | | | | | | | | |
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| DESCRIPCIÓN DEL SERVICIO REALIZADO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Por favor evalúe el servicio recibido, marcando con una **X** su grado de satisfacción, siendo 5 la mejor calificación: | | | | | | | | | | | | | | | | 5 |  | | 4 |  | 3 | | |  | 2 | |  | | 1 |
| Observaciones: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| RECIBIDO | | |  | | | | |  | | |  | | | | | | | Fecha del servicio recibido | | | | | | | | | | | |
|  | | | | |  | | |  | | | |
| Nombre | | | | |  | | | Firma | | | | | | | AAAA | | | | | MM | | | DD | | | |
| GESTIÓN DE SERVICIOS | | | | | | | | | | | | | | | | | | FO-SER-PC06-02. V1 | | | | | | | | | | | |